

CHAPTER-II

EMERGENCY PLANNING SERVICE

Civil Defence Emergency Planning Service will be a core group of Civil Defence Officers that shall be responsible for the following:

1. Formulation of Emergency Management Plans after complete hazard and risk analysis.
2. Advice precautionary / mitigation measures to ensure lower damage.
3. Plan actions for various authorities and stakeholders on receipt of warning.
4. Decide on dissemination of warning to public.
5. Activation of Emergency Operation Centre and alert all available resources.
6. Collect, process, organise data for preparing summaries and situation report to higher authorities.
7. Organise timely activation of external resources / reinforcement.
8. Develop demobilization plan for systematic release of resources.

(The planning group will assist the District Authority in performance of all functions vested by Disaster Management Act, 2005)

The Emergency Planning Service will maintain information on current and forecasted situation and continuously keep itself updated for resource management. The group will consist of the following.

- Chief Planning Group – Chief Executive Officer of the District Authority, Ex-officio.
- Member Secretary Planning – One Dy. Controller of Civil Defence.
- Members - Two Assistant Dy. Controllers of Civil Defence.
- Information Member - One Data Entry Operator.
- Clerks - Two

The Emergency Planning Service will be guided by consultations with the members of the Civil Defence Advisory Committee consisting of the following members.

- Chairperson - Controller of Civil Defence.
- Dy. Chairperson - Chief Executive Member of District Council / Chairman Zilla Parishad.
- Member Secretary - Dy. Controller of Civil Defence.
- Representative Members - Police Department, Health Department, Fire Department, Water Department, PWD Dept. Irrigation, Agriculture, Animal Husbandry, Electricity Department, Municipal Corporation, Telecommunication Department, Public Relation Department, RTO Office, Factory Inspector, Indian Red Cross, Home Guards, District Medical In-charge, Representatives of two NGO's.