

**All India Conference on**  
**Civil Defence, Fire Services, Home Guards, SDRF & NDRF.**  
**29<sup>th</sup> October, 2015, New Delhi**  
**Administrative Instructions**

This information package covers the following:

1. General
2. Points of Contact
3. Accommodation & Travel

**1. General**

The conference shall be conducted at Shaurya Auditorium, CRPF Officers Institute, Plot No.8, Vasant Kunj, Near Vasant Enclave, Vijay Enclave A-I Block, New Delhi on 29<sup>th</sup> October, 2015. The agenda for the conference is enclosed. **Participants are requested to kindly reach the Conference Venue on 29<sup>th</sup> October, 2015 by 0930 hrs.** The dress code for the conference shall be "Formals" as appropriate to the weather.

**2. Points of Contact (POC) in Delhi** (For General inquiries including meeting coordination)

- (a) Mr. Sandeep Rai Rathore, IPS, IG, NDRF : [TEL: 011-26160252](tel:011-26160252)  
(E-mail: [jg.ndrf@nic.in](mailto:jg.ndrf@nic.in)) Mob.: 09540610101
- (b) Mr. D.K. Shami, Fire Adviser : [TEL: 011-26712951](tel:011-26712951)  
(E-mail: [dkshami@yahoo.com](mailto:dkshami@yahoo.com)) Mob.: 09868233999
- (c) Lt. Col. Sanjay Sehgal : [TEL: 011-26108304](tel:011-26108304)  
(E-mail: [sehgal.sunju@yahoo.co.in](mailto:sehgal.sunju@yahoo.co.in)) (Mob.: 09891944774)
- Cc: (c) Control Room, HQDGNDRF : [TEL: 011-26107953](tel:011-26107953)  
(E-mail: [hq.ndrf@nic.in](mailto:hq.ndrf@nic.in)) FAX: 011-26105912:

**3. Accommodation & Travel**

The conference being a multiagency, All India Conference would see the participation of a large number of delegates, which, in turn, would need a tremendous administrative effort in terms of lodging, boarding and transport. The delegates are hence requested to arrange accommodation and local transport on their own.

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